

STEP 1
Education



STEP 2
Experience



STEP 3
Examination



STEP 4
Registration



LANDSCAPE ARCHITECT EXAM APPLICANT CHECKLIST

To help you track your progress towards licensure, use this checklist as your guide for navigating the exam process and becoming initially registered in Texas.

- Complete your LAAB degree and at least 6 months experience under a Registered Landscape Architect
- Complete the application and pay the \$100 TBAE application fee at http://www.tbae.texas.gov/HowToApply/Landscape_RegByExam
- Complete the TBAE Employment Verification Form and send to TBAE (See <http://www.tbae.texas.gov/Content/documents/HowToApply/forms/EmploymentVerificationLandscape.pdf>) along with your certified transcript*
- Submit proof of legal status to TBAE, usually a copy of your US birth certificate or passport. (For alternate acceptable documents, see <http://www.tbae.texas.gov/HowToApply/ProofofLegalStatus>.) Receive
- approval for testing by TBAE, then register with CLARB
- Receive emailed instructions from CLARB on how to schedule exams
- Begin the LARE
- Finish 2 years' experience
- Ask CLARB to transmit your records to TBAE
- Successfully pass all parts of the LARE within 5 years of passing the first section**
- Receive approval by TBAE for Texas registration and pay the initial registration fee
- Submit a set of fingerprints to be used to conduct a criminal history check. See <http://www.tbae.texas.gov/Registrants/FingerScan>
- Receive your Texas Registered Landscape Architect number

*If you have finished 2 years' experience after graduation, skip this step and send your complete CLARB record to TBAE.

**If you finish the LARE exam before you finish the required 2 years experience, you cannot be registered until you have completed the experience and submitted your CLARB records to TBAE.

if you have questions, contact the TBAE Exam Coordinator at exams@tbae.texas.gov, and visit the TBAE website at www.tbae.texas.gov